



The Cavendish High Academy

Dear Parent / Carer

Digital technologies have become integral to the lives of children and young people, both within and outside school. These technologies provide powerful tools, which open up new opportunities for everyone. They can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning.

As part of the process it is essential that a working partnership between home and school is established, therefore we have created an acceptable use agreement and digital image permission form. Please read the Acceptable Use Agreement (page 2) and Digital Image guidance (page 3), complete, sign and date page 4 and return to school.

Thank you, in advance, for your continuing support.

Donna

Donna Tofts

ICT & Media Co-ordinator

Acceptable Use Agreement

Young people should have an entitlement to safe Internet access at all times.

As a parent / carer;

I understand that the school will discuss the Acceptable Use Agreement with my son / daughter and that they will receive online safety education; to help them understand the importance of safe use of technology and the internet – both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the Internet and systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the Internet and using mobile technologies.

I understand that my son's / daughter's activity on the systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the Internet and digital technologies at home and will inform the school if I have concerns over my child's online safety.

I will ensure that my child follows the school protocol of prohibition of mobile technologies for example mobile phones, tablets. If they do use such technologies within School, I give permission for the technology to be stored in a safe place until the end of the day. The Cavendish High Academy accepts no responsibility for mobile technologies brought onto the premises by students.

Use of Digital / Video Images

The use of digital / video images plays an important part in learning activities. Students and members of staff will use digital technologies to record evidence of activities in lessons and out of school. These images may then be used in presentations in subsequent lessons, evidence for accreditation or lesson resources.

Images may also be used to celebrate success through their publication in newsletters, on the school website and in the public media via Twitter, YouTube, Facebook and newspapers.

The school will comply with the Data Protection Act and, through signing this agreement, request parents / carers permission before using images of members of the school. We will also ensure that when images are published that the young people cannot be identified by the use of their names.

In accordance with guidance from the Information Commissioner's Office, parents / carers are welcome to take videos and digital images of their children at school events for their own personal use (as such use is not covered by the Data Protection Act). To respect everyone's privacy and in some cases protection, these images should not be published / made publicly available on social networking sites, nor should parents / carers comment on any activities involving other students in the digital / video images.

Please complete and return to Donna Tofts, The Cavendish High Academy

Student Name:

Acceptable Use Agreement

I hereby agree to The Cavendish High Academy Acceptable Use Agreement for access to the Internet and ensuring the online safety of my child.

Parent / Carer Name:

Signed:

Date:

Use of Digital / Video Images

Parent / Carer Name:

As the parent / carer of the above student, I agree to the school using digital video and images of my child for publicity that reasonably celebrates success and promotes the work of the school.

Yes

No

Please circle as applicable

I agree that if I take digital video images at, or of school events, which include images of children, other than my own, I will abide by these guidelines in my use of these images.

Yes

No

Please circle as applicable

Signed:

Date:

